

**North Warren Central School District
Audit Committee Meeting at 5:30 PM
Regular Meeting of the Board of Education
October 16, 2023
6:00 PM**

Mrs. Swan called the meeting to order at 6:00 PM, followed by the Pledge of Allegiance.

School Board Members Present: Buckman, Freebern, Hill, LaGuerre, Swan.
School Board Members Absent: Erickson, Maday

Also Present: Michele G. French, Superintendent; Judith McAvey, District Clerk; Christopher Lail, Business Official; Caleb Martin, 7-12 Principal.

Motion by Mr. Buckman, seconded by Mrs. LaGuerre to accept the agenda changes.
Motion carried unanimously.

9/11/23
Minutes

Motion by Mrs. Hill, seconded by Mr. Freebern to approve the minutes of the September 11, 2023 Regular Meeting of the Board of Education.
Motion carried unanimously.

Alan Walter of Bonadio & Co LLP gave an overview of the 22-23 financial results of the independent audit. Overall, in compliance with the exception of the unrestricted fund balance being outside the NYS limitation and a few items in the Activity Fund account did not have sufficient backup. The Board had no additional questions.

Barbara LaFlure explained she has been an advocate for North Warren for years and also served on the Board. She feels there have been more bad changes than good. She is upset with the lack of communication at North Warren as she states not everyone has great internet or phone service. She would like to see more paper being used along with better ways to communicate. She reports administration has used safety as a reason to end Halloween parade and taxpayers entering the building to make their tax payments. She states NW is the only school with no parade. She is no longer willing to support the budget. She asked why parents had to wait until 15 minutes before an event to be able to sit down in the auditorium as this seems more of a safety risk than having everyone seated. She would like to see changes made.

Mr. LaPell discussed the history club. He would like to include 5th and 6th graders as he reports he has to turn younger kids away who have asked to come.

Warrants
Approved

Motion by Mr. Freebern, seconded by Mr. Buckman to accept warrants 11, 12 and 13.
Motion carried unanimously.

Budget
Status
Report
Accepted

Motion by Mr. Buckman, seconded by Mrs. LaGuerre to accept the Budget Status Report.
Motion carried unanimously.

IEPs
Accepted

Motion by Mrs. LaGuerre, seconded by Mr. Freebern to accept the recommendations from the Committee on Special Education for students 7432, 7321, 7631, 7263, 7622, 7563, 6460, 4944.
Motion carried unanimously.

E. Levity
Advisor

Motion by Mr. Freebern, seconded by Mrs. LaGuerre to appoint Erin Levitsky as a class of 2026 Advisor.
Motion carried unanimously.

Motion by Mr. Buckman, seconded by Mrs. Hill to approve the Resolution to participate in BOCES Summer School 2024:

CEWW
BOCES
Summer
School
Resolution
Approved

WHEREAS, the North Warren Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region’s Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region’s BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the North Warren Central School District cannot provide special education school-age summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

BE IT RESOLVED that the North Warren Central School District intends to participate in the 2024 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2024 summer school; and

BE IT FURTHER RESOLVED, that no later than November 1, 2023, the Clerk of the Board shall notify the CEWW BOCES in writing of the District’s commitment as described herein and the District’s intent to participate in the 2024 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

Motion carried unanimously.

Motion by Mrs. LaGuerre, seconded by Mr. Freebern to approve overnight attendance at the NYSAAHPERD Conference in Verona, NY November 15 through November 17 for Shannon Phelps, Debra Varsames, Jeremy Whipple and Lynn Lewis at a cost of \$469. Per person.

Conference
Approved

Motion carried unanimously.

Motion by Mrs. Hill, seconded by Mr. Buckman to purchase a ½ page yearbook ad in the amount of \$140.

Yearbook Ad
Approved

Motion carried unanimously.

Motion by Mr. Freebern, seconded by Mr. Buckman to accept a donation from Peckham Materials Corp. for welding equipment, with thanks.

Donation
Accepted

Motion carried unanimously.

Motion by Mr. Freebern, seconded by Mr. Buckman to increase the hours for Kylie Donahue, Food Service Worker, from 5 hours per day to 5.25 hours per day effective October 16, 2023.

K. Donahue
hours
increased

Motion carried unanimously.

Motion by Mr. Freebern, seconded by Mr. Buckman to increase the hours for Heather Monroe, Food Service Worker, from 4.5 hours per day to 5 hours per day effective October 16, 2023.

H. Monroe
hours
increased

Motion carried unanimously.

Motion by Mrs. LaGuerre, seconded by Mrs. Hill to approve the leave request from Melissa Pandillo from January 8, 2024 to May 11, 2024.

M. Pandillo
LOA approved

Motion carried unanimously.

Independent
Audit Accepted

Motion by Mr. Buckman, seconded by Mrs. LaGuerre to accept the 2022-2023 Independent Audit from Bonadio & Co. LLP.

Motion carried unanimously.

C. Bruno
Resignation as
Account Clerk

Motion by Mrs. Hill, seconded by Mr. Freebern to accept the resignation from Christine Bruno as Account Clerk effective October 16, 2023.

Motion carried unanimously.

C. Bruno
Appointed
Teacher Aide

Motion by Mrs. LaGuerre, seconded by Mr. Freebern to appoint Christine Bruno to a 6 month probationary position as Teacher Aide effective October 17, 2023. This is a 10-month, 6.5 hour per day position. Mrs. Bruno will be placed on Step 2 of the CSEA contract.

Motion carried unanimously.

Mergers
Approved

Motion by Mr. Freebern, seconded by Mrs. Hill to approve the 2024-2025 athletic mergers as follows:

Cross Country – North Warren CSD, Johnsburg CSD, Minerva CSD

Nordic Skiing – North Warren CSD, Johnsburg CSD, Minerva CSD

Motion carried unanimously.

Mrs. Hill asked if the AD's of the school will be getting together for one uniform for all of the school participating.

23-24 Coaches
Appointed

Motion by Mrs. Hill, seconded by Mrs. LaGuerre to appoint the following coaches for the 23-24 season: (All appointments are pending student participation and completion of coaching requirements):

Varsity Girls Basketball – Todd Lawson

Modified Girls Basketball – Lynn Lewis

Cheerleading – Karen McAvey

Varsity Bowling – Josh Gifford

JV Bowling – Josh Gifford

Varsity Softball – Ralph Bartlett

Varsity Baseball – John Kelly

Modified Baseball – Mike Corlew

Varsity Tennis – Colby May

Motion carried unanimously.

NYSSMA
Conference
Approved

Motion by Mrs. LaGuerre, seconded by Mrs. Hill to approve an overnight conference for Benjamin Baker and Andrew Peryer to NYSSMA Winter conference in Rochester NY from November 30 to December 3 in the amount of \$575. Per person.

Motion carried unanimously.

AMYNYS
Conference
Approved

Motion by Mr. Buckman, seconded by Mr. Freebern to approve an overnight conference for Paul Henke, Eric Bott and Kristen Constantineau to AMYNYS in Syracuse NY from November 9 to November 11 in the amount of \$518. Per person.

Motion carried unanimously.

MOA with
CSEA approved

Motion by Mrs. LaGuerre, seconded by Mrs. Hill to approve the Memorandum of Agreement between NWCS and the North Warren CSEA effective December 31, 2023.

Motion carried unanimously.

PDP Update
Approved

Motion by Mr. Buckman, seconded by Mrs. LaGuerre to approve the updated Professional Development Plan through June 30, 2026.

Motion carried unanimously.

Motion by Mr. Freebern, seconded by Mr. Buckman to appoint Eugene Keefer to a permanent position as Custodian effective October 17, 2023.

E. Keefer
Permanent
Appointment

Motion carried unanimously.

Motion by Mr. Freebern, seconded by Mrs. Hill to accept the Central District Treasurer's quarterly report.

CDT Report
Accepted

Motion carried unanimously.

Mrs. French reviewed the results of the NYS testing from last year and compared the results with other local districts. Mr. Martin and Mrs. French discussed the strategies for improvement that have been put in place.

Motion by Mrs. Hill, seconded by Mr. Buckman to accept the resignation of Lynn Lewis as Cougar Club advisor effective November 1, 2023.

L. Lewis
Resigned from
Cougar Club

Motion carried unanimously.

Motion by Mrs. Laguerre, seconded by Mr. Freebern to approve an overnight conference for Erica Leonard, Art Teacher, to the NYSATA conference November 17-18 in Albany, NY at a cost of \$510.

NYSATA
Conference
Approved

Motion carried unanimously.

Motion by Mr. Buckman, seconded by Mr. Freebern to approve the corrective action response letter for the 2022-2023 Independent Audit.

Corrective
Action
Response
Letter
Approved

Motion carried unanimously.

Mrs. French shared upcoming events for the students including Halloween parade in Brant Lake, Trunk or Treat, road cleanup, Family Fun Night. She thanked Peckham Materials for the use of their lights for the evening. This is Board appreciation week, certificates were presented to the Board members.

Mr. Martin shared events including dances, picture day, bowling for PK-6. They have secured a grant for the Ellis Island trip this year and the seniors are talking about an overnight senior trip.

Mrs. Hill discussed the need for a drop box for tax collection. She would like Mrs. French to reach out to the elementary teachers to see if they feel safe with the Cougar trails open during the school day. She would like the Halloween parade discussion revisited and she feels the district should have one as she does not want the kids to miss out. The board discussed the parade.

Mr. Buckman asked about the boys' basketball team asking the community for money again this year for new warm ups. Discussion about them getting new warmups for those who do not have them not for the entire team when they bought them last year. Mrs. Swan asked about spirit day every Friday.

The next Board meeting will be held on November 13, 2023 at 6:00 PM.

Motion by Mrs. Hill, seconded by Mr. Buckman to adjourn at 7:06 PM.

Motion carried unanimously.

District Clerk